



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

AGENDA

This meeting will be virtual only

Teleconference:

Dial-in #: 978-990-5321

Access Code: 117188

Meeting Date:

Tuesday, January 25, 2022 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL
FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison
2. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

ADJOURNMENT

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

AGENDA

This Meeting will be virtual only

Teleconference:

Dial-in #: 978-990-5321

Access Code: 117188

Email: info@cabazonwater.org

Meeting Date:

Tuesday, January 25, 2022 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of December 14, 2021
- b. Regular Board Meeting Minutes and Warrants of December 14, 2021
- c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19

2. Warrants – None

3. Awards of Contracts – None

UPDATES

1. Update:

Manager's Operations Report (by GM Louie)

OLD BUSINESS

1. Discussion/Action: Recommendation by Krieger & Stewart on Rippco property in regards to test well (By Chuck Krieger, Krieger & Stewart)
[TAB 1]
2. Discussion/Action: Bridge Loan – Isolation Valve Project – Board to review and approve (by GM Louie, Chuck Krieger, and Steve Anderson)
[TAB 2]

NEW BUSINESS

1. Discussion/Action: Krieger & Stewarts new rates – Board to approve or direct Management to research other engineering consultant rates.
[TAB 3] (by GM Louie)
2. Discussion: Resuming Interest, Penalties, Tag Fees and discontinuation of
[TAB 4] water service due to non-payment (by BAA Aguilar)
3. Discussion/Action: Tesco Controls – SCADA
[TAB 5] (by GM Louie)
4. Discussion/Action: Repair of Broadway 3 cluster gate valve
[TAB 6] (by GM Louie)

CLOSED SESSION

1. Discussion/Action: Conference with Labor Negotiators (\$54957.6)
Agency Representatives: Attorney Joseph Sanchez
Employee Group: SEIU Local 721

OPEN SESSION

- Discussion/Action: Public report of Action Taken in Closed Session

PUBLIC COMMENTS

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GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – February 15, 2022, 5:00 pm
- b. Regular Board Meeting – Tuesday – February 15, 2022, 6:00 pm
- c. Personnel Committee – None
- d. San Geronio Pass Regional Water Alliance–Meeting–Wednesday, January 26, 2022, 5:00 pm

ADJOURNMENT

ADA Compliance Issues

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Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Teleconference:
Dial-in #: 978-990-5321
Access Code: 117188

Meeting Date:
Tuesday, December 14, 2021 – 5:00 PM

- This meeting was cancelled due to scheduling conflicts. The Board Secretary opened the teleconference line for 10 minutes, in case any members of the public tried to join. No public joined.

_____, Board Chair
Board of Directors
Cabazon Water District

Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

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Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

MINUTES

Meeting Location:
14618 Broadway St.
Cabazon, CA 92230

Teleconference:
Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:
Tuesday, December 14, 2021 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Terry Tincher - Present
Director Diana Morris - Present
Director Sarah Wargo - Absent
Director Robert Lynk - Present

Calvin Louie, General Manager - Absent
Evelyn Aguilar, Board Secretary - Present

Note: This meeting was recorded by the District - Yes

NEW BUSINESS

1. **Discussion/Action:** Reorganization of the CWD Board of Directors (Board Chair, Vice Chair, Ad Hoc Committees, etc.) (by the Board)
- Ms. Aguilar explained that she had contacted the registrar of voters to find out who was appointed by the Board of Supervisors, but the registrar had not heard who was appointed. It was decided that Director Lynk would act as the Board Chair for the duration of this meeting.

***This item was tabled for the January meeting, so a full Board could participate.**

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. **Approval of:**
 - a. Finance and Audit Committee Meeting Minutes and Warrants of November 16, 2021
 - b. Regular Board Meeting Minutes and Warrants of November 16, 2021
 - c. Special Meeting Minutes of November 18, 2021

Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes of November 16, 2021, (b.) Regular Board Meeting Minutes of November 16, 2021, and (c.) Special Meeting Minutes of November 18, 2021 made by Director Morris and 2nd by Director Tincher.

Director Tincher - Aye
Director Morris - Aye
Director Wargo - Absent
Director Lynk - Aye

2. **Warrants – None**
3. **Awards of Contracts – None**

NEW BUSINESS

2. **Discussion/Action:** **Resolution 05-2021 – Regarding the Groundwater Sustainability Plan (by the Board)**

- The Groundwater Sustainability Plan is scheduled to be adopted in January, 2022. A representative of the Cabazon Water District would need to be present at this meeting to adopt the plan.

Motion to approve Resolution 05-2021 – Regarding the Groundwater Sustainability Plan, with Calvin Louie/General Manager as the designated representative made by Director Morris and 2nd by Director Tincher.

Director Tincher - Aye
Director Morris - Aye
Director Wargo - Absent
Director Lynk - Aye

OLD BUSINESS

1. **Discussion/Action:** **Staff Report: Bridge Loan – Isolation Valve Project (by GM Louie)**

- There was a meeting between the Pass Agency, Banning, District staff and Engineering regarding a Bridge Loan. During this meeting, Lance Eckhart mentioned that he believes the Pass Agency will support granting Cabazon a Bridge Loan. Ron Duncan, a Director from the Pass Agency, was on the line, and stated that they would like the GMs and legal to work out the specifics of the loan, and then bring it to their Board.

***No action was made.**

2. Discussion/Action: Reaffirmation of Resolution 04-2021: Allowing virtual meetings under AB 361 (by the Board)

- In order for Directors to continue having the option of attending Board meetings virtually, this Resolution would need to be reaffirmed every 30 days. This can be done during the Consent Calendar items.

Motion to approve that the Cabazon Water District Board of Directors declares it will be conducting teleconferencing and virtual meetings pursuant to AB 361 due to the continuing statewide COVID-19 State of Emergency and that state or local officials continue to impose or recommend measures to promote social distancing made by Director Morris and 2nd by Director Tincher.

Director Tincher - Aye
Director Morris - Aye
Director Wargo - Absent
Director Lynk - Aye

NEW BUSINESS

3. Discussion/Action: Staff Report: Cost of tablets vs. paper to view Board packets (by BAA Aguilar)

- Ms. Aguilar explained that the cost of printing Board packets had not exceeded \$65 for all Directors for the entire year in the past 5 years, which is hundreds of dollars less than the cost of tablets. Director Lynk stated that he wasn't aware that it was so cheap to print the Board packets, and suggested that this item be dropped.

***This item was dropped. There were no objections.**

CLOSED SESSION at 6:23 PM

**1. Discussion/Action: Conference with Labor Negotiators (Pursuant to Government Code section 54957.6
Agency Designated Representative General Manager
Labor Association: SEIU Local 721**

OPEN SESSION at 6:29 PM

Discussion/Action: Public report of Action Taken in Closed Session

- No reportable actions taken during closed session

UPDATES

1. Update: Manager's Operations Report (by GM Louie)

- GM Louie was absent at the beginning of the meeting, due to a water emergency.
- There was a PSPS event on Thanksgiving. District staff had to physically respond to monitor the Wells, since remote monitoring was not available.
- The phone lines were switched over to Mitel, a Cloud based company. There were several issues that came with this transition, including problems with the Internet, and the Fire and Burglary alarms.

- There was a CWSA lunch meeting held at the District office. Director Lynk asked what was discussed. GM Louie said he was unable to attend the meeting, but that he would contact the organizer and report back at the next meeting.
- Director Lynk asked what happened with the Chick-Fil-A development. GM Louie explained that the property is back on the market, and that it may be due to the fact that the developers did not want to pay additional costs for an extension of a water line.
- GM Louie shared that a meeting was scheduled to be held with Engineering on Thursday, 12/16/2021 to discuss some of the ongoing projects at the District.

PUBLIC COMMENTS

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- There were no comments from the public.

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

- Reorganization of the Board is postponed until the January 18, 2022 meeting.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)
 - a. Finance & Audit Workshop – Tuesday – January 18, 2022, 5:00 pm
 - b. Regular Board Meeting – Tuesday – January 18, 2022, 6:00 pm
 - c. Personnel Committee – None
 - d. San Gorgonio Pass Regional Water Alliance–Meeting– TBD

ADJOURNMENT

Motion to adjourn at 6:42 PM made by Director Morris and 2nd by Director Tincher.

Director Tincher - Aye
Director Morris - Aye
Director Wargo - Absent
Director Lynk - Aye

Meeting adjourned at 6:42 PM on Tuesday, December 14, 2021

_____, Board Chair
Board of Directors
Cabazon Water District

Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

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RESOLUTION NO. 04-2021

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CABAZON WATER DISTRICT AUTHORIZING VIRTUAL BOARD AND COMMITTEE MEETINGS PURSUANT TO AB 361

WHEREAS, the Cabazon Water District ("District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend and participate in the District's meetings; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor's executive orders, the District has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public, District staff and Directors; and

WHEREAS, the Governor's executive order related to the suspension of certain provisions of the Brown Act expires on September 30, 2021; and

WHEREAS, on September 16, 2021 the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, a state of emergency has been proclaimed related to COVID-19, state or local officials are recommending measures to promote social distancing, and because of the ongoing threat of COVID-19, meeting in person would present imminent risks to the health and safety of attendees;

NOW, THEREFORE, BE IT RESOLVED THE BOARD OF DIRECTORS OF THE CABAZON WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

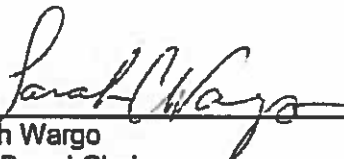
Section 2. Remote Teleconference Meetings: Consistent with the provisions of Government Code Section 54953(e), the Board of Directors finds and determines that (1) a state of emergency related to COVID-19 is currently in effect; (2) state or local officials have recommended measures to promote social distancing in connection with COVID-19; and (3) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Based on such facts, findings and determinations, the Board authorizes staff to conduct remote teleconference meetings of the Board of Directors, including Committee meetings, under the provisions of Government Code Section 54953(e).

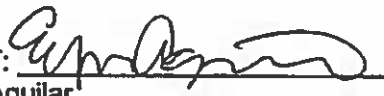
Section 3. Effective Date of Resolution. This Resolution shall take effect upon adoption and shall be effective for 30 days unless earlier extended by a majority vote of the Board of Directors in accordance with Section 4 of this Resolution.

Section 4. Extension by Motion. The Board of Directors may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).

PASSED AND ADOPTED by the Board of Directors of the Cabazon Water District this 16th day of November 2021, by the following vote:

AYES: DIRECTOR SANDERSON, DIRECTOR MORRIS, DIRECTOR TINCHER, DIRECTOR WARGO, DIRE
 NOES: NONE. LY
 ABSENT: NONE.
 ABSTAIN: NONE.

BY: 
 Sarah Wargo
 Vice Board Chair
 Cabazon Water District
 Board of Directors

ATTEST: 
 Evelyn Aguilar
 Board Secretary
 Cabazon Water District



Cabazon Water District

Balance Sheet

As of December 31, 2021

	Dec 31, 21	
1 ASSETS		
2 Current Assets		
3 Checking/Savings	\$ 282,785	282,785 Chase
4 Accounts Receivable	205,838	823,700 LAIF
5 LAIF	823,700	<u>\$ 1,106,485</u> Cash & LAIF
6 Bank of NY Trustee Accounts	64,985	
7 Prepaid Expenses	11,168	
8 Inventory	110,471	
9 Total Current Assets	1,519,443	
10 Fixed Assets		
11 Total Fixed Assets	13,890,449	
12 Accumulated Depreciation	(6,316,059)	
13 Net Fixed Assets	7,574,390	
14 TOTAL ASSETS	<u>\$ 9,093,833</u>	
15 LIABILITIES & EQUITY		
16 Liabilities		
17 Current Liabilities		
18 Accounts Payable	\$ 52,186	
19 Other Current Liabilities		
20 Customer Deposits	11,736	
21 DWR-HS Payable - Current	41,959	
22 Current Portion Zion's Bank Loan	84,949	
23 Accrued Expenses	28,557	
24 Total Current Liabilities	260,526	
25 Long Term Liabilities		
26 DWR-H Loan Payable (2026)	196,228	
27 Zion's Bank Long Term (2023)	87,077	
28 RCEDA Loan Payable	300,000	
29 Total Long Term Liabilities	583,305	
30 Total Liabilities	843,832	
31 Total Equity	8,250,002	
32 TOTAL LIABILITIES & EQUITY	<u>\$ 9,093,833</u>	

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



Cabazon Water District
Profit & Loss
For the Period Ending December 31, 2021

	Dec-21	Current YTD	FY 21/22 Budget	YTD (50%)
1 REVENUES				
2 OPERATING INCOME				
3 Base Rate - Water Bills	\$ 44,298	\$ 264,841	\$ 522,400	51%
4 Commodity Sales	48,123	458,659	800,900	57%
5 DHPO Contract	11,291	93,286	180,800	52%
6 DHPO Capacity Credit	(1,750)	(10,500)	(21,000)	50%
7 Fire Sales - Water Bills	735	3,934	5,600	70%
8 Fire Flow Income	285	1,710	-	0%
9 Penalty Fees - Water Bills	-	849	-	0%
10 New Account Fees - Water Bills	100	830	2,400	35%
11 Incident Fees	-	250	-	0%
12 Returned Check Fees	-	120	200	60%
13 Basic Facilities Fee	14,028	54,825	10,000	548%
14 Stand By Fees - Tax Revenue	-	4,426	126,800	3%
15 TOTAL OPERATING INCOME	117,109	873,228	1,628,100	54%
16 NON-OPERATING INCOME				
17 Property Taxes	3,924	5,026	74,000	7%
18 Cell Tower Lease Income	2,172	13,029	26,100	50%
Miscellaneous Non-Operating Income	-	7,522	-	0%
20 Interest Income	-	504	2,200	23%
21 Grant Revenue	-	46,864	-	0%
22 TOTAL NON-OPERATING INCOME	6,096	72,945	102,300	71%
23 TOTAL REVENUES	123,205	946,173	1,730,400	55%
24 EXPENSES				
25 PAYROLL & BENEFITS				
26 Directors Fees	-	5,200	15,000	35%
27 Management & Customer Service				
28 Customer Accounts	4,833	29,482	55,900	53%
29 Business Admin Assistant	2,804	18,002	36,200	50%
30 General Manager	7,068	51,552	97,800	53%
31 Total Management & Customer Service	14,705	99,036	189,900	52%
32 Field Workers	11,179	65,516	161,400	41%
33 Employee Benefits Expense				
34 Workers Compensation	113	5,188	6,200	84%
35 Employee Health Care	5,361	32,235	66,200	49%
36 Pension	5,237	29,894	75,200	40%
37 Total Employee Benefits Expense	10,711	67,316	147,600	46%
38 Payroll Taxes	1,931	13,694	29,000	47%
TOTAL PAYROLL & BENEFITS	\$ 38,526	\$ 250,763	\$ 542,900	46%

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Cabazon Water District
Profit & Loss
For the Period Ending December 31, 2021

	Dec-21	Current YTD	FY 21/22 Budget	YTD (50%)
40 OPERATIONAL EXPENSES				
41 Facilities, Wells, T&D				
42 Lab Fees	\$ 170	\$ 3,824	\$ 9,100	42%
43 Meters	-	1,650	4,900	34%
44 Utilities - Wells	16,606	62,965	103,300	61%
45 Line R&M Materials	1,288	20,453	52,000	39%
46 Well Maintenance	3,389	22,514	38,600	58%
47 Security	2,981	12,396	25,300	49%
48 Engineering Services	14,804	62,188	113,000	55%
49 Facilities, Wells, T&D - Other	1,488	6,512	11,500	57%
50 Total Facilities, Wells, T&D	40,727	192,502	357,700	54%
51 Utilities - Office				
52 Electricity	1,036	8,457	15,000	56%
53 Gas	79	228	1,100	21%
54 Telephone	673	5,936	10,400	57%
55 Trash Pickup & Office Cleaning	378	2,268	4,700	48%
56 Total Utilities - Office	2,165	16,887	31,200	54%
57 Office Expenses				
Water Billing System	196	1,173	2,100	56%
59 Supplies & Equipment	605	2,647	10,300	26%
60 Copier Lease & Printing Supplies	354	2,656	5,000	53%
61 Dues & Subscriptions	217	695	2,500	28%
62 Postage	751	4,063	8,300	49%
63 Printing & Publications	-	292	6,400	5%
64 Computer Services	2,964	18,469	42,100	44%
65 Office Storage	500	3,000	6,300	48%
66 Air Conditioning Servicing	431	2,586	5,100	51%
67 CA Water Systems Alliance	-	250	3,000	8%
68 Office Expenses - Other	98	1,188	2,100	57%
69 Total Office Expenses	6,116	37,018	93,200	40%
70 Support Services				
71 Financial Audit	-	13,165	23,500	56%
72 Accounting	4,277	18,306	40,000	46%
73 Legal Services	5,937	28,441	71,000	40%
74 Temporary Labor	-	534	-	0%
75 Bank/Payroll Service	351	2,408	5,500	44%
76 Website Support	75	75	500	15%
77 General Liability Insurance	2,396	14,375	26,100	55%
78 Total Support Services	\$ 13,036	\$ 77,304	\$ 166,600	46%

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Cabazon Water District
Profit & Loss
For the Period Ending December 31, 2021

		Dec-21	Current YTD	FY 21/22 Budget	YTD (50%)
79	Training/Travel	\$ 1,193	\$ 4,050	\$ 10,500	39%
80	Other Fees/SWRCB	3,249	7,769	8,900	87%
81	Service Tools & Equipment				
82	Shop Supplies and Small Tools	97	449	11,900	4%
83	Vehicle Fuel	424	6,561	16,600	40%
84	Employee Uniforms	319	319	2,000	16%
85	Safety	-	-	1,900	0%
86	Tractor Expenses	236	3,464	3,700	94%
87	Equipment Rental	2,581	6,274	6,900	91%
88	Service Trucks - R&M	598	8,037	14,500	55%
89	Water Ops Phone & Internet	301	1,805	4,800	38%
90	Total Service Tools & Equipment	4,556	26,908	62,300	43%
91	NON-OPERATING EXPENSES				
92	Grant & Loan Processing Fee	-	1,325	1,400	95%
93	DWR Interest Expense	-	3,529	6,700	53%
94	DHPO Interest Expense	-	2,136	3,800	56%
95	Bad Debt Expense	-	-	1,200	0%
96	Miscellaneous	-	750	3,300	23%
	TOTAL NON-OPERATING EXPENSES	-	7,739	16,400	47%
98	TOTAL EXPENSES	109,566	620,942	1,289,700	48%
99	TOTAL INCOME BEFORE CAPITAL & GSA	13,639	325,232	440,700	74%
100	CAPITAL PROJECTS				
101	Main Street Improvements (Icehouse Imp.)	(140)	(7,107)	(50,000)	14%
102	Meter Replacements & Other Capital	-	-	(20,000)	0%
103	Well & Tank Repairs	(9,632)	(102,460)	(270,000)	38%
104	Fire Hydrants	-	-	(72,500)	0%
105	TOTAL CAPITAL PROJECTS	(9,772)	(109,567)	(412,500)	27%
106	DEBT - PRINCIPAL				
107	Debt Service Principal - DWR	-	(20,817)	(42,000)	50%
108	Debt Service Principal - DHPO (Zion)	-	(42,474)	(84,900)	50%
109	TOTAL DEBT - PRINCIPAL	-	(63,291)	(126,900)	50%
110	SGMA / GSA	(10,046)	(23,088)	(35,000)	66%
111	NET INCOME / (LOSS)	\$ (6,179)	\$ 129,285	\$ (133,700)	

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



Manager's Report and Comments – Regular Board Meeting – 01/25/22 rev 01/20/22

UPDATES

1. **Update:** **San Gorgonio Pass Regional Water Alliance Update (by Director Morris)**
2. **Update:** **Manager's Operations Report (by GM Louie)**

- A. **Nov. 2021 – Report writing format** – The GM had touched on this topic with the water district staff and briefed the Board. Due to operational issues and COVID-19, this matter has been postponed, but Management is still dedicated to implement these proposed report writing procedures.

To reiterate its importance, during the GM's tenure here at the District, he has written official reports of incidents or occurrences in a manner in which the reader will not feel as though they have just *walked into the middle of a movie* when someone would ask what has happened or what is happening, whether the event had occurred an hour or several years ago.

This point is very important when it comes to any internal clarifications, historical accounts for a vendor, contractor, water customers, and litigation.

- B. **Nov. 2021 - Work Orders (WO#)** – electric documentations, electric storing, and physically filing hard copies is another administrative detail at this water district.

Each *incident* or *occurrence* is assigned a *work order number* (WO#). All follow-up reports, associated emails, correspondences, handwritten notes, invoices, receipts, and other related documentation shall have the same WO#.

Due to operational issues and COVID-19, the deadline of 01/01/22 at 2400 hr. (12 midnight) has been postponed.

The GM, Customer Accounts Lead, Mrs. Koumparis, and the Business Administrative Assistant, Ms. Aguilar will continue to work at this project.

- C. Outlook – Calendar** – This procedure has been in use internally with administrators. Applying this theory with some water production, quality, and field operations activities.

It is the GM's goal to work collectively with all water district employees to develop a customized Outlook Calendar procedure to have one central application to acquire the following.

1. Overview of this water district's scheduled activities.
2. View departmental or individual's schedules.
3. Various assignments for regularly or one-time details.
 - a. Monthly water meter readings.
 - b. Weekly DHPO master water meter reading.
 - c. Monthly joint DHPO water meter reading.
 - d. Obtaining weekly bacti samples and its station locations schedule.
 - e. Monthly ground water sampling at all four (4) production wells.
 - f. Monthly, quarterly, biennial, and annual water samplings.
 - g. Standby Callout Details (*Primary & Backup* – This feature has been in use by the GM).
 - h. Monthly Daily Production Well Checks (This feature is currently being used by Morgan. Except he prints hard copies and scans it to be distributed by email.)
4. At this time, each department is color coded.
 - Management – Brown
 - Administration – Purple
 - Customer Accounts – Red
 - Water Production & Quality – Blue
 - Field Operations - Orange
5. The GM is still in the research and development (R&D) of this project. Not only is it the GM's goals to create a single *go to* source, but to ensure the procedures are kept simple and easily understood by all.

- D. 12/08/21 – Bonita Ave. water transmission pipeline** – Wolny and this water district's field crew was able to repair the original leak on Bonita Ave. During this excavation, a second leak was discovered upstream from the original leak. Both ruptures were repaired.



Later in this regular Board meeting, the GM will be petitioning the Board to approve the cost of a repair of a broken gate valve cluster (3 valves) at the northeast corner of Broadway St. and Main St.

- E. 12/14/21 – Tuesday – 1544 hr. (3:44 PM) –** The GM and Morgan received a call of no water services at the southeast residence of Pecan Ave. and Ramona St. The GM took the initial call. However due to inclement weather, rain severely interfered with a very simple task of checking the water meter. Due to the constant flowing of the water into the meter box, locating the customer or water district valve was a challenge.

Morgan formulated the opinion he had shut-off water service down the street at an abandoned home that was full of unhoused individual(s). In retaliation for that action, Morgan felt these individual may have shut-off this water service.



Deploying equipment from the new Pecan yard.

The moment water district personnel arrived at the job site, it started to rain again.

A submersible pump was utilized with a portable generator for power.



F. 12/17/21 – Dollar General Store and 76 gas station entrance – On Friday at approximately 1400 hr., I received a call from the Primary Standby Callout State certified water operator Morgan of a non-business hour water related emergency call.

Morgan advised the GM, who is also a certified water operator assigned as the Backup Standby Callout detail for that weekend.

It is also Standard Operations Procedures (SOP) to notify the GM of any calls from Dispatch (this water district's contract answering service) during non-business hours.

Morgan informed the GM that a telephone operator from Dispatch had said the reporting party (RP) reported a concern of observing a potential leak at that location. The original call was that a possible vehicle had struck a fire hydrant (FH). Although, there were no reports of fire, police, or rescue response or at the scene.

The GM asked Morgan if these were any water being discharged or conditions that would result in property damages or jeopardizing public safety. After determining there were no existing threats, the GM told Morgan that the GM would respond to the location. Upon the GM's arrival, the following was observed.



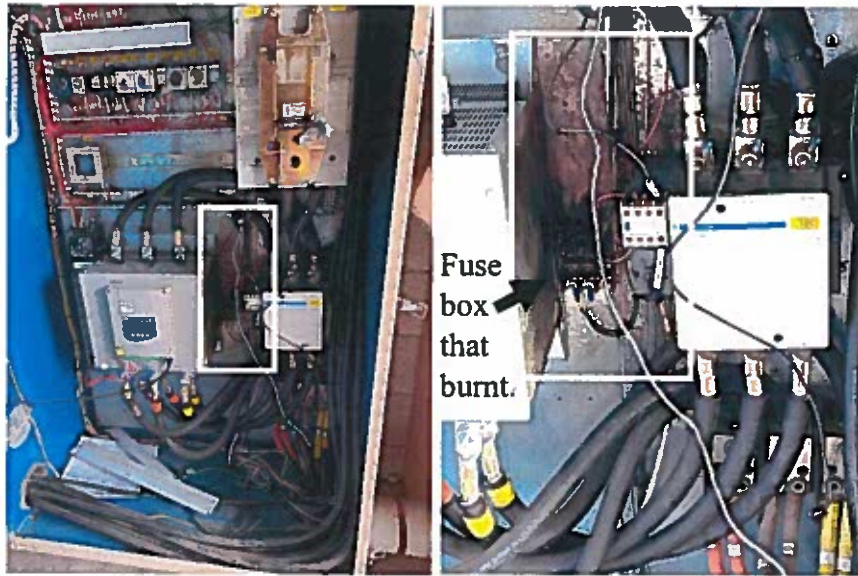
Both FH at the Dollar General and 76 gas station entrance were examined. The concern proved to be the undermining of the cement collars of the FH at the entrance.

The GM also issued an incident report with this detail. This water district's field crew were to check all water apparatuses having a cement collar to ascertain if they had been compromised, in this case, by rain. Cabazon had a similar occurrences a few years ago when there was excessive rain.

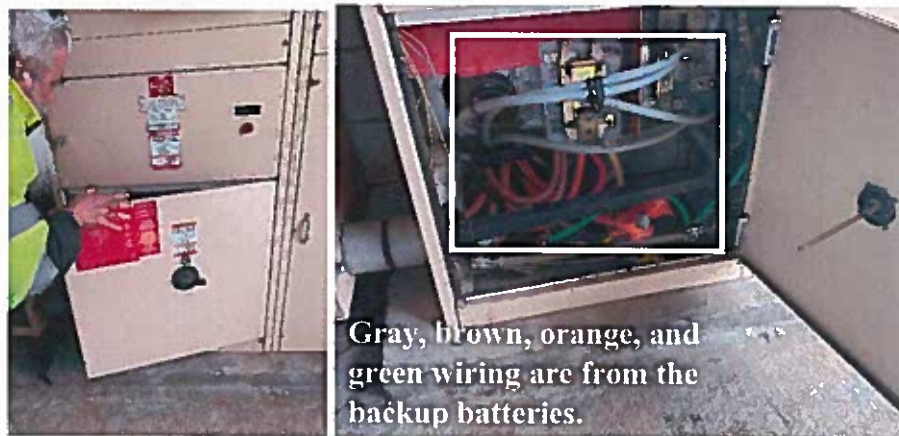
- G. 12/28/21 – 0909 hr. (9:09 AM) – Well 2 Tesla backup battery & short inside control panel resulting in a small fire** – Wolny had reported to the GM of a short inside W2 control panel, resulting in a small fire. This incident occurred when testing a specific series of procedures of the Tesla backup batteries.

Preliminary thoughts of the cause between this water district and Tess Electric (a contractor for this water district) was opinionated that the low amperage fuses for the backlights of production well #2's control panel had shorted out and caused the small gauge wires and insulations to melt with the high power being ran through it.

Water district management is working to determine whom is ultimately responsible.



(Above) White squares shows burnt area due to short.



(Above) Tesla backup battery access point to control panel.

H. Production Well #1 - Legend Pump & Well Services – The final phase of having this production well has been reached with a few speed bumps.

1. Tess Electric has received the pressure switch and have installed it. The purpose of this switch is to alert the control panel to shut-down power to the 300 hp. electric pump motor in the event it detects high pressure from downstream.
2. The well shaft is ready to be *cooked*, high volume of chlorine is to be introduced down the water well shaft to disinfect all parts and inside walls. Then it would be flushed out to the waste pond.

3. The remote controls *may* be inoperative. This may require the GM to physically be at the location. This will be determined internally by water production, water district certified operators, Tess Electric, and two SCADA resources.
4. The President of Legend Pump & Wells has asked to work directly with the GM, instead of through K&S.

The water district's GM and President of Legend did have a phone conversation regarding item #4. It was later agreed amongst all participating parties and the following steps were agreed to.

1. Wolny is to obtain sufficient supplies and equipment to *cook* the water well shaft. Morgan will coordinate with this water district's Cl suppliers and Wolny.
 - a. Both Morgan and Wolny will use the mathematic formula to determine the correct amount of Cl to dose (shock) the water well.
 - b. The GM has suggested using the Cl truck's storage and pumping equipment to dose the water well shaft.
 - c. Procedures "a" and "b" shall be calculated by Morgan and Wolny to ensure the accurate amount and percentage of Cl to be dosed.
 2. The GM did confirm with Mr. Romeyn of K&S that Simpson Coating would be called in later to clean and fill water tank #1 (T1).
 3. The GM directed Wolny to notify the GM of when all supplies and equipment were obtained. Then the GM will coordinate with Tess, Legend, and maybe Tesco to be present when it starts up the electric 300 hp. water well pump motor.
- I. 01/12/22 - San Gorgonio Pass Subbasin Groundwater Sustainability Plan** – The GM was appointed by this water district's Board of Directors to approve the above GSP. As directed by this water district's board, the GM voted YES to approve the GSP.
- J. 01/25/22 - The old Main Street yard's** heavy equipment, material, parts, and other water apparatuses has been moved to the new Pecan yard. This was accomplished ahead of schedule with Dave Wolny coordinating the relocation of District property and working on developing utilities connections. On Tuesday, 01/25/22 this water district will be meeting a Space Management representative from Riv. Co. to conduct a walkthrough and release the property back to the County. This will reduce the monthly expenditure of \$500 dollars to rent this parcel, an annual savings of \$6,000 to the water rate payers.

Management would like to acknowledge this and past water boards for approving the purchase of the old lot known as the Hadley Ice House which has resulted in not only saving the community the annual cost of rent, but this water district also received this new facility in trade. So for around \$42,000, which has been the total amount this Community's water district had paid in rent, plus the Main St. yard, a million dollar state of the art building was gained. This water district owns the Pecan Yard free and clear.

K. The purpose of conducting nightly remote monitoring of the water production and distribution system between 2200 hr. (10 PM) and 2400 hr. (12 midnight) or longer.

1. Ensure all production water wells are activating as pre-programmed.
2. Ensure each day at 0800 hr. (8 AM), all water reservoirs have sufficient water supply to meet the day's demand (usage).
3. Ensure all PRV (Pressure Reduction Valves) stations are functioning properly. Including the altitude valve that remotely communicates between T3 (water tank #3) and the Almond PRV when T3 reaches 50% water level to call for water replenishment. All water tanks are kept at least at a 50% level for surplus water supply for fire protection.
4. Monitor, and remotely, or physically take corrective action in the event of a pre-planned or unplanned system failure. This can be, but not limited to a SCE PSPS event or a water system malfunction.
5. Remotely manipulate each production wells by being familiar of each season and characteristics of the community's demand. This knowledge is useful to operate each production well efficiently to ensure each day's demand is met, there is sufficient surplus for fire protection, and reduce the cost of producing water which benefits the water rate payers.
6. Email updates to inform AM crew of any occurrences the evening and early morning before so they will be apprised or take corrective action.

The individual assigned for this task must be familiar with the community's water usage, but to comply with California State Water Codes, the water district employee must be a certified distribution water operator, as decisions must be made and remotely controlling pumps and valves will affect this community's water system.

OLD BUSINESS

- 1. Discussion/Action:** **Recommendation by Krieger & Stewart on Rippco property in regards to test well (By Chuck Krieger, Krieger & Stewart)**
- 2. Discussion/Action:** **Bridge Loan – Isolation Valve Project – Board to review and approval (by GM Louie, Chuck Krieger, and Steve Anderson)**

Since this water district has been awarded a \$1.3 million dollar grant funding for the Isolation Valve Project, Mr. Chuck Krieger, Mr. T. Romeyn, Mr. Anderson, plus the staff of Cabazon have worked vigorously with General Manager Lance Eckhart of the San Geronio Pass Water Agency and Art Vela, Director of Public Works for the City of Banning in obtaining a bridge loan to temporarily fund the Community of Cabazon to pay first and then be reimbursed by the State of California after they have reviewed and approved the expenditures.

Before Mr. Krieger or Mr. Anderson provides the details of the proposed terms of the loan agreement, I would like to remind this Board that both past Board and current community members had expressed their concerns about paying SGPWA taxes for the last 40 years with no water being provided by that agency.

In the past, Management has reminded a portion of the property taxes assessed is debt services, similar to Cabazon Water District's standby charges, also assessed in the property tax. This funding is to maintain and upgrade this community's current water infrastructure so when a parcel is ready to be developed, the water production and distribution system is prepared to deliver reliable and safe drinking water.

This is the same theory of the SGPWA. When the community of Cabazon is ready to receive ground water from the State Water Project, such as from Oroville Dam, or other water resources from Northern California, it is ready to serve Cabazon.

There are many other contributing factors on why SGPWA has not constructed a pipeline to Cabazon, funding and politics plays into it. However, offering this water district an interest free bridge loan is another form of service to this water district which belongs to the community of Cabazon in my opinion.

NEW BUSINESS

- 1. Discussion:** **Resuming Interest, Penalties, Tag Fees and discontinuation of water service due to non-payment (by BAA Aguilar)**

2. Discussion/Action: Tesco Controls – SCADA (by GM Louie)

This water district's former SCADA (System Control and Data Acquisition) computer program, which allows authorized water operators to remotely monitor and control this community's water production and distribution system is seeking a new contractor.

The previous SCADA contractor has lost a key figure which resulted in their demise. Currently, a majority of the water purveyors in the Pass has been using Tesco Controls, Inc. Their parent company is located in Sacramento and they have a branch office in Temecula, CA.

The GM has met with Dale Holler, Sales Engineer on numerous occasions, along with water district staff members.

Tesco is currently serving various smaller water districts, including the Beaumont Cherry Valley Water District.

The GM has collectively (input from Morgan and Wolny) submitted a punch list to Mr. Holler who has put this water district in touch with Steven Romanini, Project Manager who will be having a virtual meeting with the GM, Morgan, and Tesco's Josh Choe.

The initial assessment of this water district's SCADA system is estimated at \$5,000. This includes physical inspection of each water facilities with SCADA equipment, including the main frame at the headquarters. Aside from making recommendations for troubleshooting, it will address the list of concerns and improvement provided to Tesco.

3. Discussion/Action: Repair of Broadway 3 cluster gate valve (by GM Louie)

With production well and tank #1 soon to be placed back online, repairing the three (3) cluster gate valves located in the northeast portion of Main St. and Broadway St. near the new 4 Bros. Liquor Store, formerly the Cabazon Country Store is imperative.

A gate valve stem was broken off when this water district's field crew was isolating the area for a water infrastructure repair. This location is a high volume traffic area and safety of this water district's personnel is top priority, we currently do not have sufficient amount of in-house personnel, nor do some of the field crew members have the experience to handle a major repair of this nature.

Some of the challenges is that the Riverside County Transportation Department has been concerned about this water district tearing up the street's blacktop. Lacking a deep cement saw, the field crew can only jack hammer and use the backhoe to open up the street.

On some of the highly travel streets, such as Broadway St., Main St., and Bonita Avenue where heavy 18 wheel trucks drive on it, the blacktop is near 12" thick. Most rental cement saws are 4" to 6" in depth.

Then there is obtaining approval from Riverside County on the plan to redirect traffic, which includes flaggers, plus a construction crew that requires more than two (2) to three (3) for safety and efficiency at the job site.

The estimate is approximately \$64,200.00 by Genesis Construction to replace the 12" gate valve cluster. See the attached email for Genesis's breakdown.

4. **Discussion/Action:** **Krieger & Stewarts new rates – Board to approve or direct management to research other engineering consultant rates. (by GM Louie)**

This is my 18th year here at this water district. Both the engineering and legal firm were here before I came aboard. I find K&S to have been a value and helpful to this water district throughout my tenure.

However, I am aware some of the current Board members are concerned about the raising cost to operate this water district, as it trickles down to the water rate payers. Some rate payers are not only on fixed, but low income.

From 2020 to 2021, engineering costs were higher than normal due to the rehabilitation of Well #1 and Reservoir #1. These projects had an onsite inspector, as was instructed by the Board.

Please carefully review K&S's new rates carefully before making an informed decision in accepting or directing management to research other consulting rates.

CLOSED SESSION

1. **Discussion/Action:** **Conference with Labor Negotiators (\$54957.6)**
 Agency Representatives: Attorney Joseph Sanchez
 Employee Group: SEIU Local 721

OPEN SESSION

- Discussion/Action:** **Public report of Action Taken in Closed Session**

Old Business

1. Discussion/Action Item: [TAB 1]

Recommendation by Krieger & Stewart on Rippco
property in regards to test well
(By Chuck Krieger, Krieger & Stewart)

MEMORANDUM

TO: CALVIN LOUIE
GENERAL MANAGER
CABAZON WATER DISTRICT
FILE: 683-43.1

FROM: TRAVIS R. ROMEYN *TRR*
CHARLES A. KRIEGER *CAK*
KRIEGER & STEWART, INCORPORATED
DATE: 1/20/2022

SUBJECT: ENGINEERING REVIEW OF THE PROPOSED PURCHASE OF THE
RIPPS PROPERTY NEAR JENSEN FOR THE
CONSTRUCTION OF A POTABLE WATER WELL

On October 6, 2021, representatives from Cabazon Water District (CWD) and Krieger & Stewart met with Mr. Ripps and his associate (Ripps) regarding CWD potentially purchasing his property just east of the Jensen area for the construction of a potable water well pumping plant. As CWD is interested in providing a secure water supply in the Jensen area, this is a topic of interest for CWD.

I. PROPERTY CONDITIONS

Ripps presented information showing the site has two well casings installed. The first appears to be an 8.125" inner diameter, 600-foot deep steel casing with a 49-foot sanitary seal and perforations from 200 feet to 580 feet. The second appears to be a 12" inner diameter, 622-foot deep steel casing with a 58-foot sanitary seal and perforations from 306 feet to 386 feet and from 446 feet to 606 feet.

Ripps also presented test results demonstrating water quality and yield rates that appear to be acceptable for potable water use. It should be noted that these tests were relatively short duration (less than a day) and had flowrates below those of other CWD production wells, which does not demonstrate long-term effects on water quality and quantity.

The property is of adequate size for the construction of a production well facility, and is also fairly close to the CWD distribution system.



CALVIN LOUIE

1/20/2022

PAGE 2

II. CONCERNS

The Ripps wells are approximately 1,050 feet and 1,750 feet, respectively, from CWD's Well #3 site, which was a production well previously abandoned and capped due to high nitrate levels (likely due to the numerous septic tanks in the Jensen area). While the Ripps wells do not currently show these elevated nitrate levels (possibly due to the casing perforations being in different locations than the abandoned CWD Well #3, or the presence of a geologic barrier between these wells and the abandoned CWD Well #3), the wells may experience nitrate contamination once extended production pumping begins and the drawdown gradient brings water into the well from areas of the aquifer not reflected in the current test results, potentially rendering it unusable for CWD.

The USGS has also expressed concerns that the physical characteristics of the aquifer in the Jensen area (i.e., low soil permeability, relatively shallow aquifer depth, etc.) is likely to result in long-term low yield rates from any production wells constructed in that area. This concern is further exacerbated by the ongoing drought conditions in the greater region.

III. OPTIONS

At this point, CWD appears to have two options:

- Proceed with negotiating an agreement with Ripps to purchase or lease the land for the construction of a potable water production well, based on the information he presented, in the hope that long-term pumping does not precipitate quality or quantity issues.
- Decline to purchase or lease the land due to concerns of nitrate levels rising in the well upon pumping (similar to the previously abandoned CWD Well #3), as well as the potential for low water yields from the aquifer.



CALVIN LOUIE

1/20/2022

PAGE 3

IV. CONCLUSION AND RECOMMENDATION

Krieger & Stewart recommends CWD decline to purchase or lease the Ripps property for the purpose of constructing a production well. This recommendation is due to concerns of both the nitrate levels rising in the well upon pumping (similar to the previously abandoned CWD Well #3), as well as the potential for long-term low water yields from the aquifer. Both issues have been noted by the USGS as concerns based on historic data of various wells in the Jensen area. While the water quality appears acceptable now, there is a significant potential for degradation upon an extended duration of pumping at production flowrates, making acquiring the property and constructing a production well a questionable and uncertain investment.

CAK/TRR/blt

683-43P1-CL-M1

Old Business

2. Discussion/Action Item: [TAB 2]

Bridge Loan – Isolation Valve Project – Board to review
and approve

(by GM Louie, Chuck Krieger, and Steve Anderson)

New Business

1. Discussion/Action Item: [TAB 3]

Krieger & Stewarts new rates – Board to approve or direct
Management to research other engineering consultant
rates.

(by GM Louie)



January 19, 2021

683-1.1
5110-4.2

Calvin Louie
General Manager
Cabazon Water District
P.O. Box 297
Cabazon, CA 92230

Via Email to: clouie@cabazonwater.org

Subject: Engineering Services
New Fee Schedule

Dear Calvin:

As in prior years, we have revised our fee schedule to account for rising costs. Attached is our 2022 fee schedule for use during the remainder of this calendar year.

We will exclude the 15% surcharge for outside services except in special circumstances where we obtain District consent prior to application.

We propose to implement these rates immediately and trust that they are acceptable to you. We are available to review them with you at your convenience.

If you have any questions, please call.

Sincerely,

KRIEGER & STEWART

A handwritten signature in blue ink that reads 'Charles A. Krieger' with a stylized flourish at the end.

Charles A. Krieger

CAK/amm
FS-CWD-22

Attachment: 2022 Fee Schedule

cc: Evelyn Aguilar, Cabazon Water District



**FEE SCHEDULE
2022**

CLASSIFICATION	RATES \$/Hr.
Consulting, Design, Construction, Engineering, Environmental, Commissioning, and Surveying Services (Office)	
Principal	255.00
Senior III	241.00
Senior II	227.00
Senior I	212.00
Associate III	205.00
Associate II	199.00
Associate I	192.00
Staff III	185.00
Staff II	163.00
Staff I	142.00
Technician III	121.00
Technician II	115.00
Technician I	110.00
Computer Aided Design Services	
Operator III	163.00
Operator II	155.00
Operator I	145.00
Surveying Services (Field)	
2 Man Crew with Standard Equipment and Survey Truck	295.00
1 Man Crew with Standard Equipment and Survey Truck	228.00
3rd Man on Crew	137.00
Construction Services (Field)	
Construction Engineer	205.00
Electrical Inspector	181.00
Construction Inspector:	
Regular Time	143.00
Overtime:	
Weekdays (8 hours to 12 hours)	171.00
Weekdays (More than 12 hours)	206.00
Saturday (12 hours or less)	171.00
Saturday (More than 12 hours)	206.00
Sunday and Holiday (Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and the Day After, Christmas Day)	206.00
Support Services	
Secretary IV	113.00
Secretary III	109.00
Secretary II	98.00
Secretary I	87.00
Utility Clerk II	80.00
Utility Clerk I	79.00



**FEE SCHEDULE
2022
(continued)**

CLASSIFICATION	RATES \$/Hr.
Outside Services	
Special Consultants and Purchased Services	Cost + 15%
Reimbursable Expenses	
Vehicle Mileage	0.72 \$/Mile
Travel and Subsistence, including Air Fare, Ground Fare, and Vehicle Parking	Cost
Specialized Rental Equipment	Cost
Copies, Delivery, Postage, Prints, Telephone, and Sundry Charges	Cost

The above rates are subject to change on or about January 1 each year due to salary and cost increases, except for Construction Inspector and Survey Crew rates which are also subject to change if California Department of Industrial Relations issues new prevailing wage determinations during the course of the year. A gasoline surcharge may be included in response to increased prices; no such surcharge will be included on project invoices without prior notification.

TERMS OF PAYMENT:

Unless charge accommodations have been established beforehand, all accounts shall be prepaid. For accounts having charge accommodations, payment in full shall be made within 30 days of date of invoice. Any amount unpaid within said 30 days will be assessed a service charge of 1-1/2% per month (18% annual percentage rate), with a minimum charge of \$1.00. Accounts with a past due balance of 30 days or more are subject, without notice, to credit discontinuance and mechanic's lien or stop notice. If it becomes necessary for Krieger & Stewart to initiate legal proceedings for the collection of any balance due, the action shall be brought and tried in the Judicial Districts wherein Krieger & Stewart offices are located. Client agrees that the court may award reasonable attorney's fees and costs of suit to the prevailing party.

2022-FEES (10/07/2021)

New Business

2. Discussion Item: [TAB 4]

Resuming Interest, Penalties, Tag Fees and
discontinuation of water service due to non-payment
(by BAA Aguilar)



MEMORANDUM

DATE: January 19, 2022
TO: Board of Directors
FROM: Evelyn Aguilar, BAA
SUBJ: RE: Interest, Penalty, and Tag Fees, and Discontinuation of Water Service
cc: Board Meeting Packet

Governor Newsom's executive order that prohibited the shut-off of water due to non-payment has expired as of December 31, 2021.

During a Special Meeting on April 6, 2020, the Cabazon Water District (the "District") Board of Directors gave a "head nod" to temporarily suspend interest, penalty, and tag fees.

Due to the expiration of the moratorium in the Governor's order, the District will be resuming interest, penalty, and tag fees.

Discontinuation of water service due to non-payment in accordance with the District Rules and Regulations will also be resuming. Customers with outstanding balances have the opportunity to enter a payment plan.

A notice will be sent with the monthly water bills to each customer advising them of the resuming of these fees and shut-offs.



Cabazon Water District

14618 Broadway Street • P.O. Box 297
Cabazon, CA 92230

IMPORTANT NOTICE

The Cabazon Water District will resume applying Interest and Penalty fees to water bills that are not paid by their due date, which is the 20th of each month.

Discontinuation of water service due to non-payment will also be resuming. See the Cabazon Water District's Rules and Regulations for the details on water shut-offs due to non-payment at cabazonwater.org.

Yellow and Red Tag fees will also apply.

We encourage you to pay off any outstanding balances to avoid these additional fees and risk of service interruption.

If you have any questions, you may call our office at (951) 849-4442. You may also come into our office located at 14618 Broadway St. Cabazon CA, 92230.

Our office hours are Monday–Thursday from 8:30 AM-4:30 PM.



Current Water Rates February 1, 2022

Meter Size	Monthly Service Charge
5/8"	\$ 34.35
3/4"	\$ 48.69
1"	\$ 77.38
1 1/2"	\$ 149.12
2"	\$ 235.20
3"	\$ 464.74
4"	\$ 722.98

MONTHLY COMMODITY CHARGE

Tier 0-700 ft ³	\$ 2.03 per 100 cubic feet
2 nd Tier 701-1400 ft ³	\$ 7.21 per hundred cubic feet
3 rd Tier 1401 ft ³ and over	\$ 13.22 per hundred cubic feet

New Business

3. Discussion/Action Item: [TAB 5]

Tesco Controls – SCADA
(by GM Louie)

This rate sheet provides pricing for Professional Services offered by Tesco Controls, Inc. (TESCO), including engineering, integration, programming, equipment service, troubleshooting, technical support, and onsite field service representative. These services are available as Professional Services for system assessments, consulting, surveys/studies, engineering, and integration of SCADA/HMI automation systems, process control systems, instrumentation & control systems, information systems, power systems, electrical power and control equipment, networking/telemetry systems, transportations solutions, and water/wastewater automation systems. These services also provide support services for Tesco products, integrated automation systems, process control solutions, electrical distribution equipment, MCC's, pump/motor controls, instrumentation and controls.

Standard Professional Service Rates for Time and Material Services

The following are TESCO's current professional service rates for year **2021** including the escalation rate schedule for service type and category. The rates shown below include the direct hourly rate only and do not include expenses related to business travel, ME&I costs, per diem, or other miscellaneous fees. If needed, please consult with Tesco representative for travel-loaded rates which are evaluated case-by-case upon request.

Professional Services	Standard Rate	Premium Services	Emergency Services
Factory Repairs	\$110	\$120	\$150
Engineering Support	\$105	\$115	\$145
Drafter/Designer	\$125	\$135	\$185
Engineer/Designer (Electrical, Controls)	\$145	\$155	\$215
Project Engineer	\$155	\$165	\$235
Senior Project Engineer	\$170	\$185	\$245
Project Manager	\$165	\$175	\$235
Senior Project Manager	\$185	\$195	\$245
PLC Applications Programmer	\$155	\$165	\$235
Senior PLC Applications Programmer	\$170	\$185	\$245
SCADA Applications Programmer	\$155	\$165	\$235
Senior SCADA Applications Programmer	\$170	\$185	\$245
Field Service Engineer/Specialist	\$155	\$165	\$235
Senior Field Service Engineer	\$170	\$185	\$245
Network/Communications Engineer	\$165	\$185	\$250
Senior System Architect	\$200	\$215	\$265

Service Rate Categories

The following define the service types identified in the above listed rate categories:

Standard Service Rate – These rates apply to standard scope and task order activities that are under Tesco's scheduling and resource planning control. Standard rates are reserved for negotiated, planned, and well-defined/specified scopes of work where standard approach methodologies for executing work activities apply. These rates may also apply to specialized preventative maintenance services. These rates do not apply to open-ended tasks or time-&-material (T&M) work orders requiring premium technical/engineering services (please refer to Premium Service Rates); the Standard Service Rate category apply to standard 'project/product delivery' work. Please consult with Tesco representative for applicable service rate.

Premium Service Rate – These rates apply to open-ended tasks and time-&-material (T&M) work activities where the scope of work is not well-defined requiring a non-standard approach to scope management and resource planning. Such activities require higher-level disciplines for engineering task discovery in defining scope of work requirements on an as-needed basis. These rates may also apply to scope and task order activities that require premium technical services, such as engineering assessments, engineering surveys/studies, integration activities, troubleshooting, and T&M support services. These rates do not apply to urgent, expedited, or emergency service where the rendering of services are subject to deadlines or schedules that compress or interrupt other prescheduled activities or project work (please refer to Emergency Service Rates). Please consult with Tesco representative for applicable service rate.

Emergency Service Rate – These rates apply to tasks, work activities, and/or services that are rendered where personnel and resources need to be expedited and do not follow Tesco's standard methodology for scheduling work. Such services may impact other work activities or other project work and may require rescheduling of resources to accommodate an expedited schedule. These rates may also apply to services that need to be rendered after normal business hours, whether provided as technical phone support or onsite technical support. Please note that any onsite technical support or activity rendered as an Emergency Service Rate may be subject to additional surcharges as follows:

Emergency Onsite Service Surcharges

Mobilization surcharges are applied to each emergency call/request that results in onsite activities being rendered under the Emergency Service Rate classification as defined above. These surcharges do not apply to phone support or remote VPN access support services. The following surcharges are applied to the mobilization of onsite services based on operating business hours.

After-Normal Business Hours, On-Call Onsite Support \$950 per incident
During Normal Business Hours, On-Call Onsite Support \$650 per incident

After-hours service requests are managed through TESCO's 24/7 On-Call Support Program and facilitated through TESCO's call center and dispatched to on-call personnel. Please note that the utilization of Emergency Service Rates does not constitute an Emergency On-Call & Technical Support Service Contract or guarantee a level-of-service/response-time unless otherwise stipulated by an active service contract. Please contact TESCO for an Extended Maintenance And Systems Support (EMASS), Technical Support, and/or On-Call Emergency Service Contract which is structured with service-level-agreements and customized on a system-by-system basis. Although Emergency Services are expedited and scheduled promptly, mobilization is subject to availability and resource rescheduling lead-times.

Please consult with a Tesco representative for applicable service rates.

Rendering Services

Upon contracting into an agreement with Tesco Controls, Inc. (i.e. Retainer Agreement, Service Contract, or Professional Services/Consulting Agreement), the indicated rate schedule shall be valid for the effective contract period. Services rendered will be provided on a Time-and-Material accrual basis; which may be estimated in advance with a specified Task Order and/or defined scope of activity(ies). The hours accrued for rendered services will be recorded and only those incurred hours will be billed against the service/contract agreement in addition to the cost of expenses, travel, per diem, ME&I costs, fees, expenditures, and any preauthorized hardware/material provided. Please refer to the Time-and-Material service provisions and the terms and conditions noted herein.

Service Provisions

Please note the following service provisions:

- Normal working hours are Monday through Friday, 8:00 a.m. to 5:00 p.m. Overtime at one and one-half the applicable rate is billed for services outside the normal working hours, excluding weekends and holidays.
- Saturday working hours are billed at two times the applicable rates.
- Sunday working hours are billed at three times the applicable rates.
- Holiday working hours are billed at three times the applicable rates.
- The above rates are billed two-hour minimum and in half-hour increments per activity/mobilization.
- Portal-to-portal travel time is billed at the indicated hourly rate, plus \$0.69 per mile.
- Hardware components are billed at total cost (including overhead/procurement expenditures and applicable sales taxes) plus 15% margin (delivery is subject to manufacturer availability). Taxes and fees will be applied where appropriate.
- Actual travel expenses (airfare, ground transportation, lodging, meals, etc.) are billed at cost plus 20% overhead and administration. Taxes and fees will be applied where appropriate.
- Authorized third party services will be billed separately at total cost (including overhead/subcontract administration expenditures and any applicable sales taxes) plus 15% margin (delivery is subject to service provider availability). Taxes and fees will be applied where appropriate.

Clarifications

Please note the following clarifications:

- The above listed rates and referenced disciplines are for technical and professional services only, which do not include any trade installation, trade work, or trade labor.

Terms and Conditions

- TESCO carries liability insurance, with full workman's compensation coverage.
- Terms are net 30 days on approved credit accounts.
- Interest will be applied to all past due invoices.
- Site improvements and merchandise sold may be subject to lien laws.

New Business

4. Discussion/Action Item: [TAB 6]

Repair of Broadway 3 cluster gate valve
(by GM Louie)

Evelyn Aguilar

To: Calvin Louie
Subject: RE: 12" BFV Replacement

On Jan 6, 2022, at 13:13, David Wolny

Afternoon,

This email below is a quote from Genesis construction for replacement of 12" valve at Broadway and Main St.

David "Dave" Wolny
Water Technician II – D2
Construction & Field Repairs

BUS: (951) 849-4442
FAX: (951) 849-2519



This email sent and any files transmitted with it may contain privileged or otherwise confidential information. If you are not the intended recipient, or believe that you have received this communication in error, please advise the sender via reply email and delete the email you received.

From: Larry Bartell <____@genesisconst.com>
Sent: Thursday, January 6, 2022 11:22 AM
To: David Wolny <____@cabazonwater.org>
Cc: Tia Clark <____@genesisconst.com>
Subject: RE: 12" BFV Replacement

Hey David,

I got a price of \$64,200.00

Complete!

Time frame:

Excavate & Prep for Replacement	1.5	days
R&R Valve	.5	days
Backfill & Compact	1.0	days
Base & Pave	.5	days
Traffic Loops	1.0	days

Larry Bartell

Genesis Construction

Estimator, Project Manager

.....@genesisconst.com

From: David Wolny <.....@cabazonwater.org>

Sent: Tuesday, January 4, 2022 1:54 PM

To: Tia Clark <.....@genesisconst.com>

Cc: Larry Bartell <.....@genesisconst.com>

Subject: RE: 12" BFV Replacement

Thank you for your help.

David "Dave" Wolny

Water Technician II – D2

Construction & Field Repairs

.....@cabazonwater.org

BUS: (951) 849-4442

FAX: (951) 849-2519



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believe that you have received this communication in error, please advise the sender via reply email and delete the email you received.

From: Tia Clark <____@genesisconst.com>
Sent: Tuesday, January 4, 2022 1:52 PM
To: David Wolny <____@cabazonwater.org>
Cc: Larry Bartell <____@genesisconst.com>
Subject: FW: 12" BFV Replacement

Thank you, I'm forwarding this to our estimator and he will contact you if he needs any additional information.

Tia Clark
Hemet Mfg. Co., Inc. dba
Genesis Construction CSLB 433661
P.O. Box 5399
Hemet, CA 92544

Office: 951-652-6977 x 720
Fax: 951-925-6585

____@genesisconst.com; ____@genesisconst.com

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From: David Wolny <____@cabazonwater.org>
Sent: Tuesday, January 4, 2022 1:49 PM
To: Tia Clark <____@genesisconst.com>
Subject: RE: 12" BFV Replacement

Good afternoon Tia,

Please find attached recorded drawings that the District has on this BFV replacement.

Also please find google images of the intersection (valve is located on the Northeast side of Main St. and Broadway), one image shows the valve in question circled in red.

Also please find the County of Riverside traffic Signal, Lighting, Signs and Striping plans with names for reference.

Any questions feel free to call or email. The District is closed every Friday.

I appreciate your prompt response and your time looking at this small project.

Thank you again and stay safe.

Dave

David "Dave" Wolny
Water Technician II – D2
Construction & Field Repairs

_____@cabazonwater.org

BUS: (951) 849-4442
FAX: (951) 849-2519



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From: Tia Clark <_____@genesisconst.com>
Sent: Tuesday, January 4, 2022 11:11 AM
To: David Wolny <_____@cabazonwater.org>
Subject: 12" BFV Replacement

Hi Dave,
Please send the details for the project when you have a moment. This will be the best way for us to get the information to you.

Thanks,

Tia Clark
Hemet Mfg. Co., Inc. dba
Genesis Construction CSLB 433661
P.O. Box 5399
Hemet, CA 92544